

# Virgin Islands State Workforce Development Board Meeting

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|------------------------|----------------------|
| <b>Date:11/17/2022</b> | <b>BOARD MINUTES</b> |
|------------------------|----------------------|

Location: Via Zoom

|    | MEMBER   | PRESENT | ABSENT | EXCUSED |
|----|--|---------|--------|---------|
| 1  | Brendan Anzalone   |         | X      |         |
| 2  | Mario Austin   |         | X      |         |
| 3  | Dion Wells-Hedrington, Commissioner, DOE   |         | X      |         |
| 4  | Wayne Biggs  | X       |        |         |
| 5  | Oriel Blake  | X       |        |         |
| 6  | Ricky Brown  |         | X      |         |
| 7  | VACANT   |         |        |         |
| 8  | Michael Carty  | X       |        |         |
| 9  | Kimberley Causey-Gomez, Commissioner, DHS  |         | X      |         |
| 10 | Peter Chapman  | X       |        |         |
| 11 | Asiah Clendinen Gumbs  |         | X      |         |
| 12 | Sharia Green   | X Proxy |        |         |
| 13 | Michael Hand   | X Proxy |        |         |
| 14 | Leon Hughes  | X       |        |         |
| 15 | Javan James, Senator, 34 <sup>th</sup> Legislature   |         | X      |         |
| 16 | Sana Joseph-Smith  | X       |        |         |
| 17 | Natalie Knight   | X       |        |         |
| 18 | Shirley Lake-King  | X       |        |         |
| 19 | Flamon Lewis   |         | X      |         |
| 20 | Gary Molloy, Commissioner, VIDOL   | X       |        |         |
| 21 | Suzanne Darrow Magras  | X       |        |         |
| 22 | Keith O'Neale, Jr.   |         | X      |         |
| 23 | Sheryl Parris  | X       |        |         |
| 24 | Samuel Rey   | X       |        |         |
| 25 | Tracey Sanders   | X       |        |         |
| 26 | Moleto Smith   |         | X      |         |
| 27 | Nancy Torres   | X       |        |         |
|    | <b>ATTENDEES</b>   |         |        |         |
| 1  | Sonia Boyce, Executive Director, VISWDB  |         |        |         |
| 2  | Walter Simmons & Amanda Wagner, Technical Experts, Workforce 180                                 |         |        |         |
| 3  | Mike Fazio, President, Workforce 180   |         |        |         |
| 4. | Equus Workforce Solutions, One Stop Operator, David Genero, Marcy Heistand, and Laurie Christian |         |        |         |

## MEETING MINUTES

**Call to order**, Michael Carty, Chairman

A quorum was met.

14 Present

2 Proxy

10 Absent

**Welcome & Introductions**, Michael Carty, Chairman

**Approval of minutes:** March, and July 2022

Motion to Approve:

Moved by Commissioner Gary Molloy

Seconded by: Member Shirley Lake-King

Unanimously Adopted

**Chairman's Report:** Michael Carty

### Action Item 1.

Service Provider – New Programs

**A. M1 Enterprises USVI, LLC**

- Certified Professional Biller Program
- Certified Coding Associate Program (Outpatient Clinic Coding)
- Certified Coding Specialist Program (Inpatient Hospital Coding)

Motion to Approve:

Moved by Member Shirley Lake-King

Seconded by: Commissioner Gary Molloy

Unanimously adopted

### Action Item 2.

Board Policy:

- ***Stevens Amendment Requirements for Federal Grant Fund Awardees***

Motion to Approve:

Moved by Commissioner Gary Molloy

Seconded by: Member Shirley Lake-King

Unanimously Adopted

Adjournment at 11:08 AM

Motion Moved by Member Natalie Knight, Seconded by Member Shirley Lake-King

Respectfully submitted,  
Sonia Boyce, Executive Director